

# Course Leaders Project 2015-17

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## End of Phase 1 (2015-16):

- Review administrative support and structure to support CLs
- Introduce additional staff development sessions, including a bespoke induction programme for new CLs and the introduction of a regular University-wide CL forum.
- Establish central repository of resources/links to assist CLs in their role
- Present some new ideas to help CLs produce smarter AER action plans
- Undertake project evaluation and establish any further work needed  
Establish clear University-wide indicative role descriptor
- Explore a means of explicitly recognising and rewarding the valuable role of CLs
- Establish clear University-wide indicative role descriptor

# Summary of the outcomes and recommendations (2016-17)

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- A University-wide ‘Course Leader Network’ was launched at the beginning of 2017
- It exists in two forms:
  - i. As an organisation on Blackboard
  - ii. As a series of staff development events, which have taken place each month until May 2017

# CL Network: Programme of Events

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1. Marketing, Recruitment and Communication (08-02-17)
2. Using Data to Enhance your Course (29-03-17)
3. ASUs and Course Leaders Working Together (26-04-17)
4. The Course Leader Tool Kit (03-05-17)
5. The Course Leader Role Descriptor/Reward and Recognition (19-06-17)

# Legacy and Sustainability

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- There will be a CL event in Sept/Oct to close the project and highlight outcomes
- Small number of project team to remain to ensure there is a sustainable project legacy
- New Course Leaders Induction: starting in September to run alongside HR's academic induction programme
- CL Network to continue: Programme of Events to have external focus (November and March)
- Need to do more to encourage inter-institute communication
- Role Descriptor to be released and shared

# Legacy and Sustainability (cont.)

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- Reward and Recognition Scheme to be developed
- Priority areas for admin support to be developed
- Enhanced support and guidance for CLs around survey and AER data
- Project evaluation planned for 2018